

## Disaster Recovery Business Assessment

<b>Date of Survey</b>	
<b>Volunteer Name</b>	
<b>Volunteer Signature</b>	

<b>Company/Business</b>	
<b>Location</b>	
<b>Contact Name</b>	
<b>Contact Email</b>	
<b>Contact Phone</b>	

1. What type of business do you own?

- Hotel
- Campground
- Resort
- Restaurant
- Service
- Transportation
- Manufacturing
- Wholesale
- Fishing
- Tours
- Retail
- Real Estate
- Other \_\_\_\_\_

2. Where is your business located? \_\_\_\_\_

3. How is your business doing right now?

Poor (Slow)       Fair (Steady)       Good (Increasing)

4. How well was your business doing before the hurricane, as compared to now?

Worse       Better       No Change

5. How well do you think your business will do in the next year?

Worse       Better       No Change

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6. How long has your business been open?

- Less than 1 year
- 1 – 3 years
- 3 – 5 years
- 6 – 10 years
- 10 years or more

7. What happened to your business during the hurricane and right after?

- Stayed open, but structure was damaged
- Stayed open, but contents or customer area was damaged
- Closed, with damage to the structure
- Closed, with damage to contents or customer area
- Closed, with lack of access for employees, customers, or suppliers
- No major damage
- Other \_\_\_\_\_

8. How long was your business closed after the hurricane?

- We did not close
- Less than a week
- 1-2 weeks
- 3-4 weeks
- 1-2 months
- More than 2 months, if so how long? \_\_\_\_\_
- We are still closed
- Business has permanently closed

9. Was there any damage to the structure, building, or inventory of your business?

- Yes
- No

10. Which areas of your business were physically damaged?

- Structure/foundation
- Inventory/product
- Equipment/office/assets
- None
- Other \_\_\_\_\_

11. Have you been able to receive enough materials, supplies, and services since the hurricane?

- Yes
- No

12. What damage to the surrounding area has made it difficult for your business to stay open or reopen?

- Roads and transportation
- Telephone lines or cell service
- Access to housing/shelter

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- Access to fresh water
- Access to electricity
- Access to internet and/or cable
- Other \_\_\_\_\_

13. Where are you getting funds from to help with business repairs?

- Business savings (retained earnings)
- Bank loan(s)
- Loan(s) from family or friends
- Disaster Assistance Loan (please specify): \_\_\_\_\_
- FEMA Program Property
- EDA-funded Revolving Loan Fund (RLF)
- Insurance (business interruption or flood)
- Line of credit
- Self-insured
- Community donations
- Other financing (please specify): \_\_\_\_\_

14. What do you need help with right now?

- Figuring out my options
- Determining financial needs
- Operating expenses under \$10,000
- Operating expenses between \$10,000 and \$25,000
- Operating expenses over \$25,000
- Deciding how to rebuild my business
- Deciding if my business should stay open
- Deciding if my business should reopen
- Physical help to repair my business
- Finding a new location for my business
- Problems with workforce
- New marketing plan
- Reaching/contacting clients
- Other \_\_\_\_\_
- None of the above

15. Will you need help applying for any of the following assistance?

- Figuring out my options
- Determining financial needs
- Operating expenses under \$10,000
- Operating expenses between \$10,000 and \$25,000
- Operating expenses over \$25,000
- Deciding how to rebuild my business
- Physical help to repair my business
- I don't qualify due to lack of property damage
- Finding a new location for my business

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- Other \_\_\_\_\_
- None of the above

16. Do you have business insurance?

- Yes
- No

17. Does your business insurance cover loss of income?

- Yes
- No
- Unknown
- I do not have business insurance

18. Does your business insurance cover losses from flooding, hurricanes or other natural disasters?

- Yes
- No
- Unknown
- I do not have business insurance

19. How many people work for your business right now? \_\_\_\_\_

20. How many people worked for your business before the hurricane? \_\_\_\_\_

21. How many of your employees were affected negatively by the hurricane? \_\_\_\_\_

**(For survey volunteer only:** What percentage of workforce was negatively impacted? \_\_\_\_\_)

22. How many of your employees have moved away or off-island due to the hurricane? \_\_\_\_\_

23. Do you know if your employees are planning to return?

- Yes
- No
- Some of them

24. If your business is interested in providing services/products to help others with recovery, what are your business' capabilities/ qualifications/ certifications?

- Financial assistance
- Free respite services
- Long-term/short-term housing
- Healthcare services

## Disaster Recovery Business Assessment

- Business/flood insurance
- Volunteer/donation services
- Business/transactional law firm
- Communication services
- Commercial/residential construction
- Meal services
- Surveying/engineering services
- Other \_\_\_\_\_

25. May we contact you for more information if it is needed?

- Yes, send me an email
- Yes, call me by phone
- No thanks

26. Do you have any other comments?